



COUNTY OF MONTEREY HEALTH DEPARTMENT

Elsa Jimenez, Director of Health

Administration Clinic Services Public Health
Behavioral Health Emergency Medical Services Public Administrator/Public Guardian
Environmental Health/Animal Services

Nationally Accredited for Providing Quality Health Services

MONTEREY COUNTY COMMUNITY HEALTH CENTER BOARD

Governing Board to Alisal Health Center, Laurel Family Practice, Laurel Vista, Laurel Internal Medicine, Laurel Pediatric Clinic, Bienestar, Monterey County Clinic at Marina, Marina Integrated Health Care Services, Seaside Family Health Center, and NIDO Clinic

MEETING AGENDA

Thursday, March 3rd, 2022
3:30 p.m.

***** TELEPHONIC MEETING *****

Zoom Link - <https://zoom.us/j/2878053224>

Call In Number – 1-669-900-6833

Access Code – 287-805-3224

Important Notice Regarding COVID 19

Pursuant to Governor Newsom's Executive Order No. N-25-20, any or all members of the Community Health Center Board ("CHCB" or "Board") may participate in the meeting by telephone conference.

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, the Board shall hold public meetings via teleconference only without providing a physical location for the meeting, while still allowing members of the public to observe and address the meeting telephonically.

1. The public may call into the CHCB meeting by dialing 1-669-900-6833 and enter Meeting ID 918-0888-3133 beginning at 3:30 p.m. on the date of the meeting.
2. If you wish to make either a general public comment for items not on the day's agenda or to comment on a specific agenda item, you may submit your comment via email by no later than 5:00 p.m. on the Wednesday prior to the Board meeting. Please submit your comment to the Secretary of the Board at ClinicServices@co.monterey.ca.us. You also may make a general public comment or a specific public comment orally via teleconference at the appropriate time on the agenda.

In an effort to assist the Secretary in identifying the agenda item relating to your public comment please indicate in the Subject Line, the meeting body (i.e. Community Health Center Board Agenda) and item number (i.e. Item No. 10). Your comment will be placed into the record at the Board meeting. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

1. Call to Order by Chair Koren Blau-Monroe.

2. Roll Call.

3. Additions and Corrections to the Agenda.

4. Public Comment (To submit a written public comments email ClinicServices@co.monterey.ca.us and place "CHCB PUBLIC COMMENT" as part of subject line. All written public comments must be received by 5pm on Wednesday, March 2, 2022. All received public comments will be made part of the record and read out loud if time permits.

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Community Health Center Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff or factual information or request staff to report back to the Board at a future meeting.

5. Consider finding, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Community Health Center Board reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies – Prashant Shinde, Bureau Chief

6. Approve Minutes of Community Health Center Board (CHCB) February 3, 2022 Meeting (pages 1-8):

7. Approve Consent Items 7.a through 7.c:

If a member of the Board or public wishes to have a consent item pulled that is listed on today's agenda, they may present their request before CHCB begins voting on item.

7.a. Approve Clinic Services Bureau Policies and Procedures (pages 9-21):

7.a.1. New Policies:

- None to report

7.a.2. Updated Policies:

- 413C - 809 Pain Management for Chronic Pain in Non-Cancer Patients
- 413C - 814 Benzodiazepines

7.a.3. Annual Policy Renewal:

- None to report

7.b. Approve submission of agreements and amendments within Agreements and Amendments Report of MCHD Clinic Services for approval by Board of Supervisors or County Purchasing Agent: (page 22)

7.b.1. Physician Employment Agreements:

- Sara Lyon, M.D.
 - Stephanie Pascual, M.D
- 7.b.2. Service Agreements:
- CaptureRX
 - Danny Tan, DDS.
 - Walgreens Co.
- 7.b.3. Other Agreements:
- None to report

7.c. Approve Credentialing & Privileging Report of MCHD Clinic Services Bureau regarding appointments of: (pages 23-27)

- 7.c.1. Initial Appointments:
- None to Report
- 7.c.2. Reappointments:
- Wendell Harry, MD

8. Standing Reports:

- 8.a. Receive Oral Financial Report – Jonathan Wright, Accountant II (pages 28-40):
8. a.1. Receive FY 2020-2021 Financial and Operational Report of Monterey County Health Department (MCHD) Clinic Services Bureau. Report to include data through January 2022.
- 8.b. Receive Oral Director’s Report – Prashant Shinde, Bureau Chief (pages 41-45)
- 8.b.1 Clinic Services Operations Report
- 8.b.2 Covid Update
- 8.b.2.a. Monterey County Covid Situation Update
- 8.b.2.b. HRSA Covid update

9. Review and Approve Required and Additional Health Services– Alanna Mack, Management Analyst (pages 46-47)

10. Review and Approve the 2022 Community Needs Assessment Report – Prashant Shinde, Bureau Chief (pages 48-122)

11. Review and Approve the Financial Management and Control Policies – Alanna Mack, Management Analyst (pages 123-124)

12. Review and Approve Billing and Collections Policies and Procedures – Alanna Mack, Management Analyst (pages 123-124)

13. Discuss Special meeting to be held in March 2022 - Alanna Mack, Management Analyst

14. Recognizing Cynthia Peck for 20 years of Service - Prashant Shinde, Bureau Chief

15. Board Comments

16. Announcements

17. Adjournment

Next Meeting:

Date: Thursday, April 14, 2022 – starting at 3:30 p.m.

Location: Meeting will be held virtually until further notice.

If Board decides to hold in person meeting, public still will have option to attend virtually.

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Clinic Services Bureau Administrative Office, 1615 Bunker Hill Way, Ste. 140, Salinas, California